FY15
PROJECT-BASED GRANTS
EAST OF THE RIVER

Applicants may submit one East of the River application per grant cycle

Organizations may request up to $40,000

Deadline: May 12, 2014 at 6:00PM

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FY 2015
East of the River

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East of the River Program Questions

Work Samples & Uploads

Provide a statement describing how and why the artistic content of the work sample best represents the applicant and/or the project. Describe how this artistic work delivers artistic excellence and achieves stated goals.
(500 Words)
(Required)

Work Sample:
(Required)

Support Material:
(Required)

Resume(s) of Key Personnel:
(Required)

FY13 CDP Profile (Review Complete):
(Required)

Current Board of Directors:
(Required)

W-9:
(Required)

IRS Letter of Determination:
(Required)

DC Certificate of Incorporation:

(Required)

IRS Form 990:
(Optional)

<u>Overview</u>

Project Title:
(15 Words)
(Required)

Amount Requested:
(Required)

Type of Support:
(15 words)
(Required)

Project Begin Date:
(Required)

Project End Date:
(Required)

Please provide a description of the grant request. Briefly detail the arts and humanities activities and goals during the grant period (October 1, 2014 through September 30, 2015).
(200 Words)
(Required)

Have you received a grant from DCCAH within the past 5 years?
(Required)

Has your address changed in the past 12 months?
(Required)

Request

Organization Profile

In which Ward is the Applicant Located?
(Required)

Legal Status:
(Required)

Applicant Discipline:
(Required)

Institution Type:
(Required)

Organizational Founding Date:
(15 words)
(Required)

Organizational Fiscal Year:
(Required)

Provide the organization's mission statement, vision and history. Please include the top three recent accomplishments.
(200 words)

Request Details
Project Discipline:
(Required)

Artist Type:
(Required)

Type of Activity:
(Required)

Arts Education Population, if applicable:
(Required)

Project Descriptors:
(Required)

Expected number of artists paid by this grant request (in whole or in part):
(Required)

Would you like to present your grant proposal to the Advisory Review Panel? Preparing a 5-7 minute presentation outlining the grant proposal provides an opportunity for each organization to explain details of their grant request. Should you choose this option, you will be provided with a specific date and time to present to the Advisory Review Panel.
 (Required)

Provide a timeline and/or schedule of planned activities related to the grant request.
(300 Words)
(Required)

If applicable, provide past examples executing activities similar to this request. If not applicable, please describe why. Responses can include examples of the applicant fabricating, installing, managing, producing and/or presenting similar projects.
(300 Words)
(Required)

What personnel does the applicant use to implement the project? Of these, how many are DC-based?
(200 Words)
(Required)

Define how the project helps achieve the applicant's mission and/or furthers the applicant's goals.
(300 words)
(Required)

Ward 7 and/or 8 Impact & Engagement

Which ward(s) do your activities and/or programs impact through audience attendance and/or participation?
(Required)

Expected number of individuals served by this request during the grant period:
(Required)

Define the DC target audience and/or participants as related to the activities and/or programs and the grant request. In what ways do the applicant's distinct activities and/or programs meet the needs of the targeted DC population? Consider how the applicant's work is differentiated from other applicants in DC within the discipline.
(400 Words)
(Required)

How will the applicant market its activities and/or programs to specified target audiences and/or participants in DC? What are the direct DC efforts to engage the applicant's DC audience and/or participants? How does the applicant evaluate this engagement?
(300 Words)
(Required)

What modes of programmatic evaluation has the applicant used in the past? Provide examples of changes as a result of the evaluation(s). If none, explain why. What are the anticipated modes of evaluation the applicant will employ?
(300 Words)
(Required)

If partnerships are involved in any of the activities or efforts discussed above, note them with relevant details such as financial, resource sharing and/or as in-kind. If not, explain why.
(300 Words)
(Required)

How does the applicant work to ensure that all activities and modes of engagement are accessible to District residents and visitors of all abilities and backgrounds? Discuss the applicant's strategies to include people with disabilities as well as other underserved populations, which include those whose access to professional arts and humanities experiences is limited by geography, ethnicity, and/or economics. (For more information, review the Americans with Disabilities Act, the FY15 Guide to Grants and DC Human Rights Act of 1977.)
(200 Words)
(Required)

Budget Narrative, Capacity & Sustainability

Total FY14 Organizational Expenses:
(Required)

Total Project Budget:
(Required)

Provide a budget narrative explaining items and amounts listed in the "Budget" tab with all relevant information. The narrative must detail whether funding from other sources is secured or pending. If applicable include the sources of any matching funds.
Example:
Expense: Personnel – Artistic - $9,000 (5 artists @ $300 x 6 days)
Income: Contributed: GOV'T: Federal – $7,500 – pending
(400 Words)
(Required)

Describe the applicant's revenue strategy to sustain artistic programming over the course of FY2016 and to provide the cash match of grant funds if applicable.
(200 Words)
(Required)

Describe how the applicant uses appropriate electronic financial monitoring systems to track expenditures related to this grant request?
(300 Words)
(Required)

Please explain any large variances on the CDP profile. Is there anything specific that the panel should know about the applicant's finances?
(300 Words)
(Required)

Budget

(Budget Tab, Required)

Project Income
(Required)

Project Expenses
(Required)